

**CARLYNTON SCHOOL DISTRICT**  
**Agenda Setting/Committee/Voting Meeting**  
**October 5, 2015**  
**Carlynton Jr.-Sr. High School Library – 7:30 pm**

**MINUTES**

The Carlynton School District Board of Education held its agenda setting/committee/voting meeting October 5, 2015 in the library of the junior-senior high school. Those in attendance included President Jim Schriver, Vice President Ray Walkowiak and School Directors Joe Appel, Marissa Mendoza, David Roussos, Nyra Schell, Betsy Tassaró and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager Kirby Christy and Principals Carla Hudson and Michael Loughren. The audience was comprised of three individuals and one member of the press.

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**CALL TO ORDER** – *The meeting was called to order at 7:32 pm by President Schriver; high school teacher Michael Kozy led the Pledge of Allegiance. The roll was called by Michale Herrmann; Director Hart was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

**VIDEO CLIP AND GLASER PROPERTY DIAGRAMS:** *The video clip of Bill Cowher’s visit to Carlynton this past summer was presented. The video was created by the NFL and presented nationally on CBS. Principal Michael Loughren said the video recognized the strength of the community. Dr. Peiffer reported that Cowher returned to the high school a second time on October 1 to talk with the football team, encouraging them to “be a culture of change” and “let that be what defines you” in reference to working hard.*

*Board members also reviewed the engineer drawings for a proposed parking area and a designated grassy space for overflow parking or student recreation. Because the property lies within the City of Pittsburgh, 25 parking spaces or fewer are permitted by the zoning ordinance. The board discussed preferences of the designs, noting that permission for an entrance/exit right-of-way from the conservancy would be needed. There was also discussion as to whether the area could be used as a child drop off zone.*

**APPROVAL OF MINUTES:**

Director Wilson moved, seconded by Director Schell, to approve the minutes of the September 21, 2015 Voting Meeting as presented. **By a voice vote, the motion carried 8-0.**

**REPORTS:**

- **Executive Session** – *President Schriver said personnel, contracts and informational items were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent’s Report** – *Dr. Peiffer reviewed some of the most recent achievements by athletes; he noted that the School Performance Profile has been postponed and the budget impasse continues. Dr. Peiffer said a proposal is on the table to remove the Act 1 referendum and the district received word from the auditor general about its index rate.*

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- Business Manager Report – Mr. Christy said the index rate for the district has been set at 3.1 percent, which would generate about \$383,000. Timelines have been pushed up to January 7 which is when the board must determine if it will seek exception over the index and ask for a referendum or adopt a resolution indicating it will not go beyond the index. This is also the time for the proposed preliminary budget to be presented to the public. Board members asked Mr. Christy to begin putting numbers together for the 2016-2017 budget. In closing, Mr. Christy noted that the representatives from the State Auditor General's office presented their final review for school years 2012-2013 and 2014-2015. The auditors submitted a clean report with no findings.
- Curriculum/Data Report – Mr. Mantich said he received the PVAS results, which measures growth, and found no significant changes. Mr. Mantich reported the PSAT will be administered in the district October 14. He noted that new stipulations will be placed on the SLO based on the flexibility waiver for the School Performance Profile. Mr. Mantich also shared information discussed at a recent SHASDA meeting regarding the budget impasse and political climate.
- Principals' Report - Mr. Loughren said the teachers are undergoing professional development with the Penn Literacy Network and are receiving training in trauma informed care through local agencies. In addition, teachers are building relationships with students through a mentoring endeavor.  
Mrs. Hudson said Carnegie Elementary has kicked off the Leader in Me and Good Habits programs; a calendar and newsletter was distributed which highlights a busy October and November. Mrs. Hudson called attention to November 6, when the teachers and Carnegie Police Department will compete in a game of volleyball and she reminded everyone of Open House on October 15. She also reported that a grant has facilitated access to Finch Robots for four-months as part of STEAM exploration. As Director of Elementary Education, Mrs. Hudson said she and Mrs. Burleson are working on interventions for RTI and Title 1 students with intent to work cooperatively across both elementary schools.

## I. Miscellaneous

Director Appel moved, seconded by Director Schell, to approve the additions to the Conference and Field Trip Requests for the 2015-2016 school year as submitted; (Miscellaneous Item #1015-01 REVISED)

2015-16 Conference and Field Trip Requests

And the contract agreement between the District and Custodial-Maintenance Collective Bargaining Unit for the period of July 1, 2015 through June 30, 2019. **By a voice vote, the motion carried 8-0.**

Custodial-Maintenance Contract Agreement

## II. Finance

Director Wilson moved, seconded by Director Schell, to approve the October 2015 Real Estate Tax Refunds for the Borough of Carnegie as submitted. (Finance Item #1015-01) **By a voice vote, the motion carried 8-0.**

Carnegie RE Tax Refunds

### III. Personnel

Director Schell moved, seconded by Director Tassaro, to approve the additions to the 2015-2016 Day to Day Substitute List as presented; (Personnel Item #1015-01)

Additions to the 2015-2016 D-D Sub List

The following teachers to serve as SAT Prep Class instructors, with seven two-hours classes in the Fall 2015 and Spring 2016, at the teacher's per diem rate:

SAT Prep Class Instructors

- Michael Kozy – Math, Fall and Spring
  - Tonilyn Longo – English, Spring
- (Personnel Item #1015-02)

*Board members asked who will facilitate the spring English segment of the course. Mr. Loughren said Ms. Longo's commitment and involvement with the fall play overrides her ability to teach the course in the fall.*

The Leave of Absence Request as submitted by employee CFT1516-05; (Personnel Item #1015-03)

Leave of Absence Request

Elementary teacher Andrea Harrity to the after-school position of Direct Instruction teacher, one hour per day, at the per diem rate. (Personnel Item #1015-04)

Direct Instruction Position – Andrea Harrity

The additions to the 2015-2016 Supplemental Activities List as follows:

Additions to Supplemental Activities List

- Michelle Dzurenda – Junior Class Sponsor
  - Laura Begg – Sophomore Class Sponsor
- (Personnel Item #1015-05)

The following educators to serve in various after-school positions for the 2015-2016 21<sup>st</sup> Century Community Learning Center grant:

21<sup>st</sup> Century Community Learning Instructors

- Christopher Colonna – Lead Teacher, 2/days/week and STEAM, 2//days/week
  - Andrea Harrity – Lead Teacher, 2/days/week
  - Elaine Retcofsky – Tutor/Exploratory, 4/days/week
  - Cynthia Bevan – Tutor/Exploratory, 2/days/week
  - Diane Criste – Art/Community Outreach, 2/days/week
  - Brian Harewicz – Physical Activity Leader, 2/days/week
  - Susan Brossman – Physical Activity Leader, 2/days/week
  - Sheree Lee – Counselor, 2/days/week
  - Michael Donovan/Lisa Rowley – 7<sup>th</sup> and 8<sup>th</sup> grade tutors, 2/days/week each
  - Diane Criste/Michael Donovan/Lisa Rowley/Renee Gaydos – tutoring substitutes as needed
- (Personnel Item #1015-06)

*And the addition of Karen Evans to the custodial substitute list as submitted. (Personnel Item #1015-07) **By a voice vote, the motion carried 8-0.***

Addition to Custodial Substitute List

### IV. Student Services

Director Tassaro moved, seconded by Director Schell, to approve the list of approved school bus drivers for the district for the 2015-2016 school year as submitted by Student Transportation of America; (Student Services Item #1015-01)

2015-2016 Bus Drivers

And the list of approved van drivers for the district for the 2015-2016 school year as submitted by Roenigk Van Services. (Student Services Item #1015-02)  
**By a voice vote, the motion carried 8-0.**

2015-2016 Van Drivers

**OLD BUSINESS:** *Director Schell asked for an update on the ruts at Crafton Athletic Field. Dr. Peiffer said he has no updates but will check with Mr. McDade. Director Tassaro suggested the use of cameras at the site. Mr. Durica said he is currently working on a grant for security cameras.*

*President Schriver asked if change orders have been presented for the Carnegie roof in reference to the requirement to move the HVAC systems. Dr. Peiffer said he has yet to receive anything and will follow up with Mr. McDade.*

*Director Schell asked about the Carnegie lower roof restoration. Dr. Peiffer said Mr. McDade is seeking an estimate for the work.*

**NEW BUSINESS:** *None*

**OPEN FORUM:** *Director Schell reported that the board is planning a work session at Parkway West CTC on November 7 for comprehensive planning.*

**ADJOURNMENT:** With no further business to discuss, Director Schell moved, seconded by Director Tassaro, to adjourn the meeting at 8:57 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary